



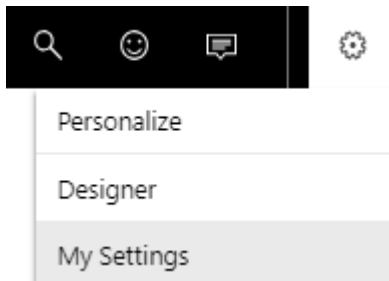
Getting started with 365 for Transportation. Choose your Company and Role.

In some cases an employer creates different units within a company, so they have an overview of each transportation site. If so, you need to be in the right environment for your business unit/company. Also, for each function within your company different information is necessary. So you also have to choose your role. You can both as follows.

Click on the settings wheel in the top right corner of 365 for Transportation.



Click on My Settings.



The next screen appears. Here, you can choose the right Company and Role.



EDIT - MY SETTINGS



Role Center

Project Manager



Company

Logistics Inc.



Work Date

4/9/2018



Region

English (United States)



Language

English (United States)



[Change when I receive notifications.](#)

OK

Cancel

Note: You can also see the Work Date on this screen. By changing this, you can consult all the information in the application as if it was the date you entered at Work Date. Do not forget to change it back when you want to work live.